

## Bank reconciliation - Template

This reconciliation should include all bank and building society accounts, including short term investment accounts. It must agree to Box 8 in the column headed "Year ending 31 March 20XX" in the Accounting Statements of the AGA agree to Box 7 where the accounts are prepared on a receipts and payments basis. Please complete the highlighted that unpresented cheques should be entered as negative figures.

Name of smaller authority: Batheaston Parish Council

County area (local councils and parish meetings only): Bath & North East Somerset

Financial year ending 31 March 2023

Prepared by (Name and Role): Richard Maccabee, Parish Clerk and Responsible Finance Officer

Date: 15/06/2023

	£	£
<b>Balance per bank statements as at 31/3/23:</b>		
Current	5,250.5	
Savings (General Reserve)	24,995.6	
Playground Project Reserve	2,327.3	
		32,573.4
Petty cash float (if applicable)		-
Less: any unpresented cheques as at 31/3/23 (enter these as negative numbers)		
(none)		
Add: any un-banked cash as at 31/3/23		
(none)		
<b>Net balances as at 31/3/23</b>		<u><u>32,573.4</u></u>

  
18.7.23