

Schedule of Finance Committee Meetings until December 2024

The Committee is asked to approve the outline schedule of meetings as below, for subsequent agreement of dates as convenient for members.

If members prefer, I will seek where possible to coincide the meetings with Human Resources Committee meetings.

Proposed Dates:

	Focus	Comments
w/c 8 th January	2023-24 Budget and Precept	A meeting may be required to refine details of the budget and precept submission, the deadline for which is Tuesday 6 th February. The Council meeting is 16 th January.
w/c 30 th April	Cost savings and efficiencies Project Planning Review Policies in preparation for Annual PC Meeting	Easter is 29 th March – 1 st April Annual PC meeting is 14 th May
w/c 1 st July	Financial Procedures and Controls	Council meeting is 16 th July (and none in August)
October – date to be decided	Mid-year budget review Plan for Budget and Precept preparation for 2024/25	

Richard Maccabee, Clerk to Batheaston Parish Council