

**A Meeting of Batheaston Parish Council  
Finance Committee  
is to be held at 8:00pm on Tuesday 11<sup>th</sup> March 2025  
at the Rhymes Pavilion, Coalpit Road, BA1 7NW**



**AGENDA AND NOTICE OF MEETING**

**PROCEDURAL MATTERS**

1. **Public participation** regarding matters on the agenda.
2. **To receive** apologies for absence.
3. **To receive** any declarations of interest from Councillors.
4. **To approve** the draft minutes of the meeting of the Committee held on Tuesday 21<sup>st</sup> January.

**FINANCE OPERATIONS**

**5. Transaction Approval**

- 5.1. **To approve** the list of transactions undertaken since April 2024.

**6. Finance Update**

- 6.1. **To note** an update from the Clerk on the financial position at the end of February and the projected position at the end of the financial year (end of this month). (Clerk, A)
- 6.2. **To note** a verbal report from the Chair of the HR Committee, Cllr Pavlou, following its meeting immediately preceding this meeting.
- 6.3. **To receive** a report on community grant applications and related matters, for subsequent discussion and approval at the Council Meeting on 18<sup>th</sup> March. (Clerk, A)
- 6.4. **To approve** the outline of the report that the Cllr Pavlou will present to the Council Meeting, to include recommendations regarding staffing and other matters.

**7. 2025/26 Budget**

- 7.1. **To note** that Council approved the recommendation of the Committee for the Precept, to be set at £135,240 (equating to a 4% rise for householders), which was duly submitted to B&NES to be levied with the Council Tax for 2025/26.
- 7.2. **To receive and approve** a high-level budget for the financial year 2025/26. (Clerk, A)

## GOVERNANCE MATTERS

### 8. Grant Application Policy

- 8.1. **To approve** a new policy for the award of Community Grants, including reduction or waiving of fees for facilities. (Clerk, A)

## STANDING ITEMS

### 9. Clerk's Report

- 9.1. **To receive** a verbal report from the Clerk.
- 9.2. **To note** the arrangements for Internal Audit for 2024/25.

Council meetings are open to the public, and members of the public are welcome to join and may speak by invitation

Signed: -  Parish Clerk

Date issued: 6<sup>th</sup> March 2025