



**A Meeting of Batheaston Parish Council
is to be held at 7:15pm on Tuesday 20th June 2023
This meeting will be held at the Rhymes Pavilion, Coalpit Road, BA1 7NW.**

AGENDA AND NOTICE OF MEETING

PROCEDURAL MATTERS

1. **Public participation** regarding matters on the agenda.
2. **To receive** apologies for absence.
3. **To receive** any declarations of interest from Councillors.
4. **Minutes of Previous Meetings**
 - 4.1. **To approve** the minutes of the Annual Meeting of Council held on 16th May 2023 (Clerk, A).

COMMUNITY MATTERS

5. **Removal of the Streetlight from High Bannerdown**
 - 5.1. **To note** that residents of High Bannerdown has expressed significant concerns about the removal of this light and the manner in which it was decided.
 - 5.2. **To approve** the reinstatement of a light at a cost of up to £2,000.
6. **Playground Working Group**
 - 6.1. **To receive** a report from the Working Group (Cllr Skelton, A)
7. **Highways**
 - 7.1. **To consider** the consultation from BANES regarding changes to parking restriction in the Parish, and if appropriate **to approve** a submission requesting changes and additions. (A)
 - 7.2. **To note** the actions the Council is taking regarding speeding in the village.
 - 7.3. **To approve** the working arrangements with CURO to oversee the opening of the "green gates" (at the junction of Catherine Way and Steway Lane) in exceptional circumstances. (Clerk / Cllr McCarthy, A).
 - 7.4. **To consider** the request from BANES to nominate Local Green Spaces for special protection, and to approve a response to be made.

8. Rhymes Pavilion Working Group

- 8.1. To resolve** that the Working Group will submit an expression of interest to the Community Ownership Fund.

9. Establishment of a Charity

- 9.1. To approve** the draft constitution of the charity Batheaston Sports Foundation, to nominate three Councillors as the first trustees and to resolve that they shall seek to establish the charity. (Cllr Bryant, A)

GOVERNANCE MATTERS

10. Annual Governance and Accountability Return (AGAR)

- 10.1. To receive** a report from the Clerk summarising the process for submission of the Annual Governance and Accountability Return (Clerk, A)
- 10.2. To receive** the Internal Auditor's Report and Recommendations (A)
- 10.3. To approve** the Annual Governance and Accountability Statement (Clerk, A).
- 10.4. To approve** the Accounting Statements (Clerk, A).
- 10.5.** The Clerk and Chair of the meeting to sign the forms, which the Clerk will submit to the External Auditors forthwith.
- 10.6. To note** that the 30-day period for the public to inspect documents (the "Exercise of Public Rights") will be announced the following day, and will commence on Thursday 22nd June 2023 and end on Wednesday 2nd August 2023.

FINANCE MATTERS

11. Bathampton Meadows Alliance

- 11.1. To approve** a draft response to the consultation from the BMA Working Group that recommends that the remaining funds should be donated to the National Trust. (Clerk, A).

12. Finance Operations Matters

- 12.1. To approve** the transactions undertaken in April and May 2023 (Clerk, A).

STANDING ITEMS AND REPORTS

13. Planning Applications

13.1. To review the following planning applications from Bath and North East Somerset Council:

- 13.1.1. Reference Number: [23/01795/TPO](#)
Application Type: Tree Works Notification in Con Area
Site Location: Little Court Bannerdown Road Batheaston BA1 7NE
Description of Proposal: Row of Yew G1 - reduce height to maintain as a hedge by removal of up to 3m and cut back growth overhanging neighbours property. Yew T1 - crown lift over building to give a clearance of 3m to stop damp conditions in building.
- 13.1.2. Reference Number: [23/01815/FUL](#)
Site Location: 7 Bannerdown Drive Batheaston BA1 7JW
Description of Proposal: Demolition of existing entrance steps and porch and construction of new pedestrian entrance steps, infill extension to side, new photovoltaics to roof, replacement cladding in part and new verandah with associated soft and hard landscaping.
- 13.1.3. Reference Number: [23/01527/FUL](#)
Application Type: Full Application
Site Location: 26 The Batch Batheaston BA1 7DR
Description of Proposal: Erection of garden room and shed with decking to replace shed.
- 13.1.4. Reference Number: [23/01990/TCA](#)
Application Type: Tree Works Notification in Con Area
Site Location: Brook Lodge 199 London Road East Batheaston BA1 7NB
Description of Proposal: Redwood (T1)- Fell Western Red Cedar (T2) - Cut height to 8m. Cut carpark side back by 1m. Group of Limes (T3) - Remove 4 of the stems closest to boundary, leaving 5 stems for screening.
- 13.1.5. Reference Number: [23/01720/FUL](#)
Application Type: Full Application
Site Location: Solsbury Lodge 2 Bannerdown Close Batheaston BA1 7JN
Description of Proposal: Erection of two storey rear and side extension and porch.
- 13.1.6. Reference Number: 23/02180/TCA
Application Type: Tree Works Notification in Con Area
Site Location: Millbrook School Lane Batheaston BA1 7ER
Description of Proposal: Poplar (Tree1) - reduce in height by 4 metres and spread by 3 metres. Hedges 1 and 2 -Leyland Cypress and Thuja - return to their original cutting height - approximately 4 metres and cut back to within the boundaries of the property and reduce the width of some Thujas to the width of the Leyland Cypresses. Leyland Cypress (Tree 2) - fell.

13.2. To note that an appeal against a decision on planning application [22/03918/FUL](#) has been notified by Bath and North East Somerset Council.

13.3. To note the following planning applications have been notified by Bath and North East Somerset Council since the last meeting:

13.3.1. Application Number: 23/01559/TCA - No Objection, which accords with the Council's response, which was not to object.

14. Clerk's Report

14.1. To receive a report from the Clerk, including these items: (Clerk, A)

14.1.1. **To note** the agenda for Annual Village Meeting, on 23rd May 2023,

14.1.2. **To approve** the renewal of support and maintenance of the Council's Finance Systems for 3 years (Clerk, A)

14.1.3. **To approve** the upgrade of the website system to the latest version and the associated Google Analytics (Clerk, A)

15. Chairman's Report

15.1. To receive an oral report from the Chairman.

Forthcoming Meetings:

Council Meeting, 18th July 2023.

Council meetings are open to the public, and members of the public are welcome to join and may speak by invitation.

Signed: -  Parish Clerk

Date issued: 15th June 2023