



**A Meeting of Batheaston Parish Council
is to be held at 7:15pm on Tuesday 12th September 2023 at
the Rhymes Pavilion, Coalpit Road, BA1 7NW.**

AGENDA AND NOTICE OF MEETING

PROCEDURAL MATTERS

1. **Public participation** regarding matters on the agenda.
2. **To receive** apologies for absence.
3. **To receive** any declarations of interest from Councillors.
4. **Minutes of Previous Meetings**
 - 4.1. **To approve** the minutes of the Meeting of Council held on 18th July 2023 (Clerk, A).

COMMUNITY MATTERS

5. **Playground Working Group**
 - 5.1. **To approve** the final budget for the Phase 1 (Clerk, A)
 - 5.2. **To resolve** to allocate the remaining funds to the next phase of renovation of the Playground.
 - 5.3. **To resolve** to assign the Community Infrastructure Levy funds for 21/05561/FUL Victory Gardens, Bannerdown Drive to the Playground Project. (£4587.56 was received in May 2023, and a further two instalments of the same sum are expected).
 - 5.4. **To note** that the Working Group will progress with plans for the next phase of the refurbishment project.
6. **Highways**
 - 6.1. **To note** the actions the Council is taking regarding speeding in the village.
 - 6.2. **To note** the upcoming review of the two pelican crossings in Batheaston.
 - 6.3. **To note** a summary report of the streetlights that the Parish Council maintains, and the cost of providing lights. (Clerk, A)
 - 6.4. **To resolve** to request that Bath and North East Somerset adopt the 5 lights (including at High Bannerdown, which is being reinstated) that the Parish Council maintain and that are on the Public Highway.

7. Rhymes Pavilion Working Group

7.1. To receive a report from the Working Group.

8. Establishing a Charity

8.1. To receive a report from Cllr Bryant regarding progress towards the establishment of a charity. (Cllr Bryant, A)

9. Riverside

9.1. To receive a report from the Working Group and **to approve** expenditure of up to £7,500 to carry out repairs to the Secret Garden walls and arches.

10. Car Park

10.1. To receive a report from the Working Group.

11. Suffragettes Memorial

11.1. To note progress in creating the memorial on Eagle Road, and the plans for it to be opened.

GOVERNANCE MATTERS

12. D-Day Party

12.1. To resolve to create a Working Group to develop plan for a Party to commemorate the 80th Anniversary of D-Day, and **to nominate** a Lead Councillor to prepare a Terms of Reference for approval at the next Council Meeting.

FINANCE MATTERS

13. Finance Operations Matters

13.1. To approve the transactions undertaken in July and August 2023 (Clerk, A).

13.2. To approve a report of finances for the first 5 months of the financial year, and to approve any actions arising. (Clerk, A)

13.2.1. To note the proposed timetable for setting the budget for 2024/25.

13.3. To approve re-appointment of Paul Russell to undertake the Internal Audit for the current year, at a cost of up to £300 (excl. VAT).

13.4. To approve re-procurement of the Council's Insurance, seeking quotes from at least 3 suppliers.

STANDING ITEMS AND REPORTS

14. Planning Applications

14.1. To review the following planning applications from Bath and North East Somerset Council:

- 14.1.1. Reference Number: 23/03148/TCA
Application Type: Tree Works Notification in Con Area
Site Location: Brook Lodge 199 London Road East Batheaston BA1 7NB
Description of Proposal: Yew hedge G1 - reduce to 6 m to start formalising/thickening as a hedge again.
- 14.1.2. Reference Number: 23/02903/TCA
Application Type: Tree Works Notification in Con Area
Site Location: Catholic Church Of The Good Shepherd Northend Batheaston BA1 7EN
Description of Proposal: T1-Beech, crown lift on North and East sides, crown thin to reduce canopy mass
- 14.1.3. Reference Number: 23/02812/TCA
Application Type: Tree Works Notification in Con Area
Site Location: 26 Northend Batheaston BA1 7EN
Description of Proposal: T1-Conifer, fell, too big for the space, blocking out light and it is growing at an angle
T21-Laurel, fell, too large for the space and blocking out light to the rear garden
- 14.1.4. Reference Number: 23/03335/FUL
Site Location: 43 High Bannerdown Batheaston BA1 7JZ
Description of Proposal: Erection of a replacement dwelling, to follow demolition of existing dwelling.

14.2. To note the following planning applications have been notified by Bath and North East Somerset Council since the last meeting:

- 14.2.1. Application Number: 23/02046/LBA Decision: CONSENT
- 14.2.2. Application Number: 23/02184/LBA Decision: CONSENT
- 14.2.3. Application Number: 23/02327/TCA Decision: No Objection

14.3. To note that the first of these decisions was made without there being time for a Parish Council comment. The other decisions accord with the Council's response, which was in all cases not to object.

15. Clerk's Report

15.1. To receive a report from the Clerk (Clerk, A)


16. Chair's Report

16.1. To receive an oral report from the Chairman.

Forthcoming Meetings:

Council Meeting, 10th October 2023.

Council meetings are open to the public, and members of the public are welcome to join and may speak by invitation.

Signed: -  Parish Clerk

Date issued: 7th September 2023